



Gary Swinford
ACTING TOWN CLERK

BROMYARD & WINSLOW TOWN COUNCIL

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AGENDA
17/001 – 17/022

Wednesday 18th January 2017

Dear Councillor

You are summoned to attend a Meeting of the Town Council to be held on
Monday 23rd January 2017 at 7:30pm
in the Council Chamber, Council Offices, Bromyard.

Yours sincerely,

Gary Swinford
Acting Town Clerk

A HARD COPY OF THE AGENDA AND ANY ASSOCIATED PAPERWORK WILL BE FOUND IN YOUR PIGEONHOLE.
THESE NEED TO BE BROUGHT TO THE MEETING.
NO DUPLICATES WILL BE ISSUED

Cllr. Clark (Chairman), Cllr. Page (Vice Chairman) Cllrs Andrews, Brunsdon, Cave, Churchill, Dods, Faulkner, Ferguson, Harper, Johnson, Lester, Nevin, Pettitt and Smith.

AGENDA

Fire Procedure

17/001 Apologies

17/002 Declarations of Interest and written requests for dispensation:

17/003 Resignation :

The Acting Town Clerk reports the resignation from Council of Cllr. Sue Turner with immediate effect

17/004 Speaker:

PC John Meek and Sarah Brotherwood have asked for the opportunity to speak to Members about the Bromyard Youth Club which has recently opened at the Queen Elizabeth Humanities College

17/005 Policing Matters:

17/006 Chairman's Report:

17/007 Clerk's Report:

17/008 Correspondence:

17/009 To receive, approve and sign the Minutes of the Meeting of Council held on 19th December 2017:

17/010 Matters Arising from the Minutes – for INFORMATION ONLY:

17/011 To receive reports of Town Council Committees as per UNRATIFIED Minutes

- 1) Planning & Economic Development Committee – 9th January 2017 - Cllr. Page
- 2) Finance & Properties Committee – 16th January 2017 - Cllr. Smith

17/012 Ward Councillor Reports:

Cllr. Seldon
Cllr. Shaw

17/013 Public Question Time:

15 minutes is allotted to this item.

17/014 Disciplinary Procedure

The proposed Disciplinary Procedure was circulated to Members before the meeting. The Staffing Committee recommends the Disciplinary Procedure to Council for adoption.

17/015 Section 106 agreement – Porthouse Farm

It was agreed that this item would be brought back to Council, specifically in respect of the specified contributions towards recycling, libraries and transportation. Member's views are sought on how the available money could be utilised.

17/016 Traffic Management Working Group

The Council's Traffic Management Working Group met on Thursday 19th January. Cllr Clark will report on the outcome of the meeting and progress to date.

17/017 HALC Executive Committee and Committee Membership.

The resignation of Cllr. Sue Turner means there is a vacancy for a Town Council representative on the HALC Executive Committee; nominations are therefore sought for this position.

In addition there are 2 vacancies on the Finance and Properties Committee and 1 vacancy on the Burial Committee, nominations are sought.

17/018 Allowances Scheme for Parish and Town Councillors

Herefordshire Council is asking Parish and Town Councils whether they are “minded to introduce an allowances scheme” whereby all councillors may be paid an allowance. Herefordshire Council has asked for a response by the 27th January. Members’ views are sought.

17/019 Tenbury Rd car park electricity charging point

The admin. officer has investigated the position with regard to the charging regime for the above and has found that for a one-off charge of £190.00 + VAT the Town Council can reduce the current monthly cost from of the charging point from £46 per month (and rising) to approximately £20 per month. Members’ views are sought.

17/020 Budget 2017/18

The Finance & Properties Committee has discussed the Budget for the coming financial year at several meetings and having met on Monday 16th January recommends to Council a 2017/18 budget requirement of £205,643.00. The breakdown and RFO report supporting this requirement is attached.

17/021 Precept 2017/18

The Finance & Properties Committee has during its discussions been very aware of the potential for Town and Parish Councils to be capped. The Department of Communities and Local Government very recently decided not to instigate this for the 2017/18 financial year; however, Members and Officers are concerned that capping of parish precepts will be a reality in the near future. Therefore, in order to protect the assets of the Town Council, Members have discussed beginning an Asset Maintenance Fund earmarked specifically for future maintenance projects, the funding of which would be beyond the normal yearly income and expenditure of the Council. To this end the Finance and Properties Committee recommends to Council that a figure of £16,000 be put aside to begin this fund. The Finance and Properties Committee therefore recommends to council a gross precept figure of £221,643.00.

17/022 Reports of Outside Bodies:

- 1) Chamber of Commerce – Cllr. Page
- 2) Bromyard Grammar School Foundation – Cllr. Cave
- 3) Bromyard Relief in Need - Cllr Cave
- 4) Market Towns Forum – Cllrs. Clark & Page
- 5) Public Hall Committee – Cllr. Ferguson
- 6) Bromyard Participation Group – Cllr. Clark
- 7) Bromyard Downs Common Association – Cllr. Churchill
- 8) HALC – Cllr Churchill
- 9) Kempson Players Charity – Cllr Churchill

