



**Karen Mitchell**  
**TOWN CLERK**

**BROMYARD & WINSLOW TOWN COUNCIL**

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**AGENDA**  
**18/206 - 18/221**

Wednesday 12<sup>th</sup> December 2018

Dear Councillor,

You are summoned to attend a Meeting of the Town Council to be held on  
**Monday 17<sup>th</sup> December 2018 at 7:30pm**  
in the Council Chamber, Council Offices, Bromyard.

Yours sincerely,

Karen Mitchell  
Town Clerk

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A HARD COPY OF THE AGENDA AND ANY ASSOCIATED PAPERWORK WILL BE FOUND IN YOUR PIGEONHOLE.  
THESE NEED TO BE BROUGHT TO THE MEETING,  
NO DUPLICATES WILL BE ISSUED

Cllr. Page (Chairman), Cllr. Brunsdon (Vice Chairman) Cllrs Andrews, Cave, Churchill, Clark, Cooper, Dods, Dr D Dunne-Thomas,  
Faulkner, Dr D Ferriday, Franklin, James, Johnson, Lester, Nevin, Pettitt and Smith

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**AGENDA**

**Fire Procedure**

**18/206 Apologies**

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

**18/207 Declarations of Interest and written requests for dispensation:**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Bromyard and Winslow Town Council Code of Conduct for Members and by the Localism Act 2011.

*Note: Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.*

*Requests for dispensations must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.*

**18/208 Policing Matters**

To receive a report from PC Meek.

**18/209 Public Question Time**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman. 15 minutes is allotted to this item.

**18/210 Chairman's Report**

To receive a verbal report from the Chairman of the Council.

**18/211 Town Clerk's Report**

To receive the Clerk's report on matters completed and outstanding that may not appear on the agenda.

**18/212 To receive, approve and sign the Minutes of the Meeting of Council held on Monday 26<sup>th</sup> November, 2018.**

**18/213 Committees and Working Parties**

**1) Traffic Management Working Party**

1.1 To receive and note the Minutes of the meeting held on 15<sup>th</sup> November 2018. *Cllr Clark*

1.2 To consider the following working party recommendations:

1.2.1 Min ref. 7. To support the re-location of the bus-stop from Pump Street to the Bypass on the condition that lay-bys and shelters are provided.

1.2.2 Min ref.10 That the Town Council apply to Herefordshire Council for Parking Enforcement to be re-criminalised in Bromyard, thereby returning power to the Police to enforce traffic regulations and parking.

**2) Planning & Economic Development Committee**

2.1 To receive and note the Minutes of the meeting held on 3<sup>rd</sup> December 2018.

*Cllr Churchill*

**3) Finance & Properties Committee**

3.1 To receive and note the Minutes of the meeting held on 21<sup>st</sup> November 2018.

*Cllr Franklin*

3.2 To receive and note the Minutes of the meeting held on 10<sup>th</sup> December 2018.

*Cllr Franklin*

3.3 To consider the following committee recommendations:

Min. Ref 18/195 That Lanyon Bowdler be instructed to act on the Council's behalf in respect of the Transfer of land on the south side of Teme Close, Bromyard, to the charity known as Bromyard Recreation Ground ("the Kempson Players") for no consideration, and, to accept the work program for steps 1-8 at the hourly rate option as set out in the pricing proposal.

That the voluntary first registration of the unregistered land occupied by the Kempson Players (steps 9-17) be an issue paid for by the Bromyard Recreation Ground Charity.

**18/214 Ward Councillor Reports:**

Cllr. Seldon  
Cllr. Shaw

**18/215 Draft Budget 2019/20**

To receive the draft budget for 2019/20. For information only.

It is expected that final draft will be presented to the Full Council meeting on 28<sup>th</sup> January 2019.

**18/216 Public Toilets**

To receive a progress report and to consider any action required.

**18/217 Health and Safety**

- 1) To receive a progress report following a meeting with the Clerk of Finance and Properties Committee, the Town Clerk and Ellis Whittam representative.
- 2) To authorise expenditure in the sum of £550 for 'Fixed Wire' testing in the Old Vicarage and Heritage Centre. The Council is requested to consider this item in order for the work to be scheduled in early January 2019.

**18/218 75<sup>th</sup> Anniversary of D-Day and the Battle of Normandy**

The 6th June 2019 marks the start of the 75<sup>th</sup> anniversary of the D-Day Landings. The Council is requested to consider if it wishes to mark this occasion in any way.

**18/219 Remembrance Sunday - 10<sup>th</sup> November 2019**

The Council is requested to consider whether it wishes to continue with a morning service for Remembrance Sunday in future years.

**18/220 Reports of Outside Bodies:**

- 1) Chamber of Commerce – Cllr James
- 2) Bromyard Grammar School Foundation - Cllr Cave
- 3) Bromyard Relief in Need - Cllr Cave
- 4) Market Towns Forum – Cllrs. Brunsdon & Churchill
- 5) Public Hall Committee – Cllr Churchill
- 6) Bromyard Downs Common Association – Cllr. Churchill
- 7) HALC – Cllr Cave
- 8) Festivals Association – Cllr Pettit
- 9) Kempson Players – Cllr Brunsdon

**18/221 To receive and note any correspondence received.** For information only

**18/222 Date of Next Meeting**

The next meeting of the Council is scheduled to be held on Monday 28<sup>th</sup> January 2019.